

PRIVACY NOTICE

Taylor Technology Systems Limited are committed to protecting your privacy and rights. We strive to be transparent about how your personal information is used and are committed to using your personal information in accordance with all applicable data protection laws.

Our Privacy Notice Explains:

- What information we collect from you?
- Why do we collect this information?
- Who might we share this information with?
- How will we secure your information?
- How long do we keep hold of your information?
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What information we collect from you?

We may collect your personal details including your name, address, telephone number and email address when you use our website or correspond directly with us

Why do we collect this information?

The information collected is used to contact you in the course of business, or to send marketing communications by way of electronic newsletters.

Who might we share this information with?

We do not sell your information to any third parties but may share your information with trusted third parties employed to perform functions on our behalf. These include packaging companies to fulfil information requests, postal services and marketing companies to inform you of our new products and services.

How will we secure your information?

We ensure that there are appropriate technical controls in place to protect your personal data. For example, we ensure that any online forms are encrypted, and our network is protected and routinely monitored. Your personal data will only be accessible by appropriately trained staff whose job roles require such access. All third parties used by us are bound by contract to protect your information. We carry out checks on all third parties used as well as periodic reviews.

How long do we keep hold of your information?

We will store your personal information only for as long as we consider it necessary to carry out the activities documented above. Regular reviews are carried out and where data is found to be no longer relevant, the data is securely deleted.

How can I access the information you hold about me?

If you have any queries regarding this Privacy Notice, how your data is used or would like to request information regarding what data of yours that we hold please contact our Data Protection Officer by emailing sales@taylortechnologysystems.com

Job Applications

Personal data such as name, email, telephone number and postal address along with any personal information contained within your CV is collected to support our recruitment process. This data will be stored securely and only accessible by trained staff who require such access. CV's will be retained for a period of no longer than 3 months. Where we wish to retain an applicant's CV for longer, we shall contact them direct and obtain consent. All CV's no longer required shall be securely deleted.

Website

Information Collection And Use

While using our website, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you, such as your name, address and email address ("Personal Information").

Log Data

Like many site operators, we collect information that your browser sends whenever you visit our Site ("Log Data").

This Log Data may include information such as your computer's Internet Protocol ("IP") address, browser type, browser version, the pages of our Site that you visit, the time and date of your visit, the time spent on those pages and other statistics.

In addition, we may use third party services such as Google Analytics and Lead Forensics that collect, monitor and analyse this.

Communications

With your permission, we may send you emails about our Site and other news.

When you provide us with personal information to complete a transaction, verify your credit card, place an order, arrange for a delivery or return a purchase, we imply that you consent to our collecting this personal Information and using it for that specific reason only.

If we ask for your personal information for any other reason, such as marketing, we will either ask you directly for your expressed consent, or provide you with an opportunity to say no.

Should you change your mind after you've opted in, you may easily withdraw your consent for us to contact you, for the continued collection, use or disclosure of your information, at anytime, by clicking the unsubscribe button in our newsletters, or by contacting us directly at: sales@taylortechnologysystems.com

Cookies

Cookies are files with small amount of data, which may include an anonymous unique identifier. Cookies are sent to your browser from a web site and stored on your computer's hard drive.

Like many sites, we use "cookies" to collect information and identify which pages are being used. This helps us to analyse the data about web page traffic, and helps us to improve our website. Cookies do not give us access to your computer or any information about you other than what you choose to share with us. You can choose to accept or refuse cookies and can instruct your browser

to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our Site.

Third-party cookies

In addition to our own cookies, we may also use various third-parties cookies to report usage statistics of the Service, deliver advertisements on and through the Service, and so on.

What are your choices regarding cookies

If you'd like to delete cookies or instruct your web browser to delete or refuse cookies, please visit the help pages of your web browser.

Please note, however, that if you delete cookies or refuse to accept them, you might not be able to use all of the features we offer, you may not be able to store your preferences, and some of our pages might not display properly.

Changes to this policy

Changes to this privacy policy will be posted to this page so that you are kept informed of the information we collect, how we use it, and under what circumstances we disclose it. This policy was last updated on in May 2018