

Sustainability Policy

Taylor Technology Systems Ltd (TTSL) is committed to promoting sustainability. Concern for the environment and promoting sustainability agenda are integral to TTSL professional activities and the management of the organisation. We aim to follow and to promote good sustainability practice, to reduce the environmental impacts of all our activities and to help our clients and partners do the same.

Principles - Our Sustainability Policy is based upon the following principles:

- To comply with and exceed where practicable, all applicable legislation, regulations and codes of practice.
- To integrate sustainability considerations into all our business decisions.
- To ensure that all staff are fully aware of our sustainability policy and are committed to implementing and improving it.
- To minimise the impact on sustainability of all office and transportation activities.
- To make clients and suppliers aware of our Sustainability Policy and encourage them to adopt sound sustainable management practices.
- To review, annually report and to continually strive to improve our sustainability performance.

Practicable steps –

- Walk, cycle and or use public transport to attend meetings, site visits etc, apart from in exceptional circumstances where the alternatives are impractical and / or cost prohibitive.
- Avoid physically travelling to meetings etc., where alternatives are available and practical, such as using teleconferencing, video conferencing or web cams, and efficient timing of meetings to avoid multiple trips. These options are also often more time efficient, while not sacrificing the benefits of regular contact with clients and partners.
- Reduce the need for our staff to travel by supporting alternative working arrangements and promote the use of public transport by locating our offices in accessible locations.
- Use an emissions recording scheme for business travel to monitor our impact.

Purchase of equipment and consumption of resources

- Minimise our use of paper and other office consumables, for example by double- siding all paper used and identifying opportunities to reduce waste.
- As far as possible arrange for the reuse or recycling of office waste, including paper, computer supplies and redundant equipment.
- Reduce the energy consumption of office equipment by purchasing energy efficient equipment and good housekeeping.
- Seek to purchase electricity from a supplier committed to renewable energy. Seek to maximise the proportion from renewable energy sources, whilst also supporting investment in new renewable energy schemes.
- Purchase fair-trade and/or organic beverages.

Working practices and advice to clients

Ensure that any associates that we employ take account of sustainability issues in their advice to clients, and include a copy of our Sustainability Policy in all our proposals to clients.

Name: Mark Taylor TTSL Managing Director
Date: 22nd November 2017

* Information concerning health, safety and welfare is contained within the
TTSL Employee Safety Handbook

Company registration number: 07740764

Horizon Business Centre, Unit 25, Alder Close, Erith, Kent DA18 4AJ.

T: 0208 320 9944 E: info@taylortechnologysystems.com W: www.taylortechnologysystems.com